



Kenya Power

The Kenya Power & Lighting Co. Ltd.
Central Office – P.O. Box 30099, Nairobi, Kenya
Telephone – 254-02-3201000
Fax No. 254-02-3201889
Stima Plaza, Kolobot Road

Our Ref: KP1/9A.2/OT/004/CS/19-20

30.07.2019

M/s

Dear Sir/Madam,

**ADDENDUM NO. 2 TO THE TENDER NO. KP1/9A.2/OT/004/CS/19-20 FOR
PROCUREMENT OF PUBLIC RELATIONS AND EVENTS MANAGEMENT SERVICES**

The following clarifications are made to the specified provisions of the Tender document.

1. RELATIONSHIP WITH THE PRINCIPAL TENDER DOCUMENT

Save where expressly amended by the terms of this Addendum, the Principal Tender Document shall continue to be in full force and effect.

The provisions of this Addendum shall be deemed to have been incorporated in and shall be read as part of the Principal Tender Document.

2. CLARIFICATIONS TO BID DOCUMENT

The following responses are made to clarifications sought on various issues in the Tender document for Procurement of Public Relations and Events Management Services and shall be deemed to form the addendum.

No	Query	RESPONSE
1.	Please clarify on the Eligible Tenderers.	The lead team members (Head of Team, Account Director and Account Manager) should be members of PRSK, APRA or those registered in associations of its equivalence in their countries in cases of foreign bidders. In case of a joint venture, the Lead Partner or Contractor must be a member of these associations or any internationally recognized associations.

2.	Please clarify on Technical Evaluation section, page 32 of tender document - On clause (b), recommendation letters, you have asked for these to be accompanied by a letter from each of the firms confirming completion of the contracts on schedule. What if the contracts are still ongoing? Can the firm issue a letter confirming they are working with us and are satisfied with our work?	Yes, a firm can issue a letter confirming they are working with your firm and are satisfied with your work
3.	Do we include miscellaneous costs in addition to the retainer fees?	No, all costs are on retainer basis. Third party costs will be paid as detailed in the tender document.

All other terms and conditions remain as per the Principal Tender Document (PTD).

Yours faithfully,
For: THE KENYA POWER & LIGHTING CO. LTD.


BERNARD K. NGUGI
GENERAL MANAGER, SUPPLY CHAIN